Build Your Professional Development Skills via LOC Learn

Build Core Competencies via LOC Learn is a series of development tools that map virtual learning resources to the Library's core competencies. This week's competency is "Your Professional Development." We encourage you to take this opportunity to refresh your skills and abilities, focus on developing yourself, and share these resources with a friend or coworker. Select a learning resource below:

Online Learning Resource	Resource Type, Duration	Speaker	What you will learn:
Take Charge of Your Professional Development	Video, 4:16 minutes	Dorie Clark	Rote box-checking on annual performance reviews confirms that you're able to do your job. But to improve professionally, you have to set development goals that enhance your skills over time.
Developing a Growth Mind-set	Course, 16 minutes	N/A	In this course, you'll learn about the characteristics of a growth mindset, such as perseverance, and how to distinguish it from a fixed mindset. You'll also explore methods of developing mindsets for success, and how professional growth can benefit you and your organization.
Professional Reputations	Video, 2:35 minutes	Perri Richman	Discover how to establish and protect your number one asset: your professional reputation.
Get Noticed as a Young Professional	Video, 2:46 minutes	Andy Molinsky	Young professionals who get involved get noticed. Participating in meetings is a great way to get started.
The Importance Professional Presence to Career Success	Video, 3:55 minutes	Stefanie Smith	Although It would be wonderful if we were judged and rewarded solely on the basis of our inherent talent and hard work, this isn't the case. Discover the importance of professional presence to career success.
Managing Your Career: Professional Networking Essentials	Course, 1 hour	N/A	This course provides you with the essential communication skills required to establish a business network and includes strategies for building rapport with new contacts during networking opportunities. It also covers best practices for maintaining your network so that business contacts can help you achieve your career goals.
Leadership Self Development	Video, 2:39 minutes	Jay Conger	To be a better leader, pick one area for development. Check it with allies. Ask what the new behavior would look like. Then get feedback. For a CEO who wouldn't listen, a subordinate reported the percent time he talked, and encouraged him to ask opened-ended questions